

ACI Learning Tech Academy Accessibility Statement

ACI Learning Tech Academy is committed to ensuring that all students have fair and equal access to education and training at our school. We comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act, and Section 188 of the Workforce Innovation and Opportunity Act (WIOA). ACI Learning Tech Academy has Equal Employment Opportunity and Nondiscrimination posters virtually accessible and physically hung up at each campus location. Each campus location is accessible to all, including ramps and elevators where applicable.

Students have the opportunity in their Enrollment Readiness Assessment to notify any reasonable accommodation request. Accommodation approvals are dependent upon whether our institution is able to reasonably accommodate the type of request, and if the requester provides sufficient documentation from a licensed healthcare provider (e.g., physician, psychologist) to support the request.

ACI allows reasonable accommodations for students, including but not limited to:

1. Lower-Distraction Testing Environment: Creating a more focused space for testing if needed.
2. Remote / Online Access: *Availability is dependent on external funding requirements.* For students unable to attend on-site due to disability, ensure remote access to simulation labs, software, or practice environments.
3. Adjusted Seating: Allowing students to sit in a location that minimizes distractions or facilitates access.
4. Enhanced Usability: The Practice Labs platform includes Advanced Accessibility Mode which enables text-to-speech for Cisco console sessions and activates console pop-up mode for Microsoft devices.
 - a. High Contrast Mode and Adjustable Font Sizes for screen readers.
5. Instructor Mentors (tutoring): Providing supplemental help with coursework.
6. Study Skills Training: Offering support with time management and organizational strategies.

**Certification testing accommodations are determined by the Testing Center and may be requested through the provider when registering for a certification exam. Additionally, ACI's LMS system does not allow for extended internal assessments.*

Please refer to ACI Learning's school catalogs or reach out to the ADA Committee for further information. The ADA Committee may be contacted at ADAsupport@acilearning.com for questions, to file a report or formal complaint, or to otherwise assist individuals in ensuring equal access and/or accommodation to the school's educational programs.